

**St. Mary Queen of the Universe Parish Religious Education (PRE) Program  
DISCIPLINARY ACTION POLICY**

Students (and parents) have the right to be informed of expected behavior, and they have the responsibility to respect and comply with the rules and regulations. Parent/s and child/ren should discuss these as well as the disciplinary actions listed below.

Specific consequences will be based on the seriousness and/or frequency of the behavior as well as the student's willingness to adapt and cooperate with the Program authorities as the incident is resolved.

***Any serious infraction or criminal activity warrants immediate action by any adult acting on behalf of the Religious Education Program; such violation may result in immediate suspension or expulsion of the student from the Program.***

The guidelines for appropriate behavior will be discussed at the beginning of each year in each classroom. After this has been done, if a child's behavior disrupts others, the steps listed below will be followed to allow normal classroom activity to continue.

- 1) At the first incident, the child will be reminded of expected behavior and warned of the consequences of such misbehavior.
- 2) If the misbehavior happens again (either during the same class session or during subsequent sessions) and if the teacher feels that a sufficient number of warnings/explanations have been given, the child will be sent to the Director to discuss appropriate vs. inappropriate behavior. Depending on the situation, the child will either be allowed to return to class or will remain with the Director for the rest of the session.

The child will be allowed to return to the classroom if an understanding can be reached as to how everyone involved can best continue to learn and grow in their faith. The parent/s will be notified of any serious and/or frequent misbehavior.

- 3) If unacceptable behavior continues, the child will be sent to the Director; and the parents will be called to come pick up the child. A meeting will be arranged to outline an appropriate course of action for the student. Those involved in this meeting will include any combination of the following: student, teacher, parent/s, PRE Director, and Pastor.
- 4) If the student is allowed to return to class, he/she will be placed on a probationary status until the conditions in the course of action have been met.
- 5) If improvement is not recognized, final disciplinary action will be taken; this may result in suspension or expulsion. Resources are available for home study if the student withdraws or is suspended/expelled.